

Minutes  
Election Commission Meeting  
August 13, 2001

Upon call duly made and notice given Chairman Lane called the meeting to order with a quorum present. Commissioner Waller and Commissioner Kliner were not in attendance.

The minutes from the previous meeting of July 16, 2001 were approved on a motion by Commissioner Johnson and seconded by Commissioner Walden.

New Business:

Chairman Lane called on Mr. Bart McKinney of the ITS Dept to give an update on the new Voter Registration System. Mr. McKinney passed out a form to all present. He stated that they were about 85% complete for the software development. He explained that the back page of the document he passed out was explaining each sub-system within the system that they have done and the progress that has been made. At the present time they are working on the State Interface System. They stay in contact with Steve Griffey of the State Election Commission as he is working closely with them in order to get those files done correctly. They will be replacing a lot of type written forms with computer generated forms. That is about 50% completed. They have received a bid for the server, the hardware, from Dell at \$5,700.00 which they have accepted and have ordered and expect it in within 3-5 weeks. As soon as it arrives they plan on installing here at the Election Commission. Once this is done they hope to put some of what has been completed on several of the PC's and test them. His target date is still in question due to the redistricting. He would like for it to be in place before the redistricting date of January 1<sup>st</sup>. Mr. McKinney said that there should be about 12 PC's on network. He said that he wanted Carolyn to see the audit capabilities. He also explained that they had to purchase six more scanners. They ordered from the same company, but scanners that would work with our system.

Chairman Lane called on David Harrison of GIS to give information on redistricting. He explained how the software they are using is helping the County Commission and should also help the Election Commission. The Local Government office in Nashville is providing GSI with census data for the 2000 population numbers and also providing standardized maps. Mr. Harrison explained and showed this on the projector.

A motion was made by Commission Johnson and seconded by Commissioner Walden that the social security numbers should not be on the voter verification notices that are to be sent out this September 2001.

A motion was made by Commissioner Walden and seconded by Commissioner Johnson that every odd year the Voter Verification will begin in January and be completed by September 1<sup>st</sup>.

Administrator Jackson explained to the Commission that the Election Center Task force that she had been ask to serve on has completed its duties. The report was released last Thursday in Washington. Chairman Lane asked that the Election Commission see the report and approve it before it was released.

Administrator Jackson explained to the Commission the way the State is to fix the road out on Georgia Avenue and 4<sup>th</sup> Street. The proposal looks as though it will take most of the Election Commission parking lot. They have unofficially told her to be looking for another office building. The State hopes to get started by November.

The Commission took a three minute break.

The Commission reconvened and Administrator Jackson asked the Commission to look over the bills that are due. A motion was made by Commissioner Johnson and seconded by Commissioner Walden to pay the bills that were presented.

Administrator Jackson told the Commission that she was in search of Grants that would help with voter education. She hopes to do a candidate manual. She said that there are monies for this type of thing.

Chairman Lane recognized the Visitors that were present; Joe Buckner, Soddy Daisy, Rita Fehring, Ford Irwin, News Media, Paul Smith and Ward Crutchfield.

Mr. Bud Knowles told the Commission that he had talked with Rheubin Taylor, County Attorney regarding his being deputized for the security of the Election Commission. Mr. Taylor advised him that he had talked with the Risk Management Administrator and that Mr. Knowles is covered the same as a regular deputy with restrictions on the premise, in line of duty and to and from home. He will be covered under the liability clause.

There being no further business the meeting was duly and properly adjourned.

Respectfully submitted,

Michael Walden  
Secretary Pro Tem

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Chairman Bryan Lane

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Commissioner Linda Johnson