

**HAMILTON COUNTY ELECTION COMMISSION
MINUTES OF MEETING
SEPTEMBER 3, 2003**

Call to Order. Upon notice duly given, Chairman Tyrone L. Waller called to order a meeting of the Hamilton County Election Commission at 5:05 p.m. on September 3, 2003, at the office of the Hamilton County Election Commission, 514 East 4th Street, Chattanooga, Tennessee.

Present at Meeting. Chairman Waller, Secretary Walden and Commissioners Johnson, Kennedy and DeWitt were present at the meeting. Attorney Jerry Summers, Deputy Woods, Deputy DeFriese, Deputy Knowles and Administrator Dzik were present by invitation. Also present were members of the community as shown on the attached sheet.

Approval of Minutes. Upon motion by Commissioner Johnson, seconded by Commissioner Kennedy, the minutes of the August 12, 2003, meeting were unanimously approved.

Uniform for Staff. After a discussion regarding the mandatory uniform for the staff, with the Election Commission to purchase two short-sleeved shirts and two long-sleeved shirts for each employee, per year, upon motion by Commissioner Johnson, seconded by Commissioner Kennedy, the Commission unanimously approved the mandatory uniform requirement for the personnel.

Personnel Manual. Attorney Summers presented the Commission with an opinion regarding the Family and Medical Leave Act, a copy of which is attached hereto and made a part of these minutes.

After discussion, upon motion by Commissioner Walden, seconded by Commissioner Johnson, the Commission unanimously approved removing County Attorney Rheubin Taylor's letter as an amendment to the manual.

Upon motion by Commissioner Walden, seconded by Commissioner Johnson, the adoption of the personnel policy manual, as amended, was unanimously approved.

Charge for Data. Administrator Dzik advised the Commission that action taken at the March 21, 2002, meeting regarding the increase of data charges was in conflict with the rules and regulations of the State Election Commission. After discussion, upon motion by Commissioner Walden, seconded by Commissioner Johnson, it was unanimously approved to charge the state approved fee of \$35.00 per CD for data.

Accu-Vote Demonstration. Administrator Dzik reminded the Commission that the Coordinator of Elections had requested that Hamilton County present a statewide demonstration of the Accu-Vote equipment on September 12, 2003, at 1:00 p.m. at the Hamilton County Election Commission office.

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State Committee. Administrator Dzik advised the Commission that she had been appointed by the Coordinator of Elections to serve on a statewide committee to review the election laws for the State of Tennessee.

TACEO Winter Meeting. Administrator Dzik provided the Commission members with information regarding the TACEO winter meeting scheduled for December 15-17, 2003, in Pigeon Forge, Tennessee.

Legal Issues. Attorney Summers discussed the legal issues, as follows:

Rita Jones Issue. Attorney Summers advised the Commission that there were no new issues in this pending litigation.

Newspaper Lawsuit. Attorney Summers advised that the Court of Appeals had not yet entered a judgment in this matter.

Adjournment. There being no further business to come before the meeting, the meeting was adjourned.

Michael S. Walden Secretary

APPROVED:

Tyrone L. Waller Chairman

Linda Johnson Commissioner

William Kennedy Commissioner

Luanne H. DeWitt Commissioner