

**HAMILTON COUNTY ELECTION COMMISSION
MINUTES OF MEETING
June 10, 2009**

Call to Order:

Upon notice duly given, Secretary Summers called to order a regularly scheduled meeting of the Hamilton County Election Commission at 8:00 p.m. on June 10, 2009 at the office of the Hamilton County Election Commission, 700 River Terminal Road, Chattanooga, Tennessee.

Prayer: Commissioner Lewis

Pledge of Allegiance: Commissioner Lewis

Present at Meeting:

Commissioners Summers, Lewis, Anderson were present at the meeting. Attorney Chris Clem, and the staff of the Election Commission, as well as members of the media. Commissioner Bennett arrived about 10 min late. Chairman Walden was not in attendance.

Approval of Minutes

Commissioner Lewis made a motion to approve the minutes.

Commissioner Anderson seconded. The minutes were unanimously approved.

Secretary Summers stated that he had one comment and it had to do with there not being any cost. The cost I was referring to would be adopting our personnel manual to the counties and obviously there would be some legal expense. That was the cost I was referring to and wanted that cleared up.

Commissioner Anderson stated that there be a copy supplied to us a job analysis and selection instrument for the job.

Commissioner Lewis stated that he had spoken to Rebecca Hunter and at the beginning of the next fiscal year she and Mr. Knowles and Mrs. Mullis-Morgan will get together and create a job description and it will be based on what everyone does and they can use that criteria for the job announcements and analysis and will match up the applicants to the job. That is how the county does it and they base the reviews on it also.

New Buisness

There was no new business as of now.

Commissioner Anderson stated that he would like to have a red line copy of all the changes so that we can see that distinction.

Legal Matters:

There were no legal matters at this time.

Secretary Summers stated that he had the Attorney General's opinion from April 8, 2009 regarding the administrators being removed. This doesn't affect us. But I would like to give everyone a copy to look over. (SEE ATTACHED)

Commissioner Lewis made a motion to adjourn
Commissioner Bennett seconded. The meeting was adjourned.

Next Meeting: Wednesday July 8, 2009 @ 8:00 am

APPROVED:

Jerry Summers Secretary

Michael S. Walden Chairperson

JB Bennett Commissioner

Jeff Lewis Commissioner

James Anderson Commissioner